

David Drust

Contact

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Personal Profile

I am a conscientious, organised and hardworking individual with a positive work ethic. I always work to the best of my ability and pride myself on a job well done. I am a good team player and work with others to motivate them to allow us all to meet targets. I am able to work independently and use logic and reasoning to think of alternative solutions and when solving problems. I adapt well to changing situations and enjoy taking on new challenges. I have a willingness to learn, but also enjoy teaching others.

Key Skills

- 24-years' experience in stock control
- Attention to detail
- Able to work under pressure and within deadlines
- Reliable and trustworthy
- Excellent communication skills

Please click to view my Digital Video CV: <https://vimeo.com/247034319/3ebc4a72e5>

Employment History

Actively Seeking Employment – Present

I am currently seeking employment and have been searching for suitable jobs at my local Job Centre. I have enrolled on the Digital CV project to allow me to showcase the skills I have. I am looking for a role in the warehouse sector that will allow me to both build on my existing skill set and also allow me to learn new skills.

Peterborough City Hospital, Theatre Stores Clerk – June 2003 / June 2016

I had a number of responsibilities in this role, including monitoring and maintenance of stock within the hospital's theatres and ordering new stock using the computerised database. In addition to this, I also carried out stock rotation and stock room maintenance. I also kept clear and accurate records of which items had been dispatched each day and ensured that products were received, stored, retrieved and sent out to a high level at all times. I worked as part of a team as I supervised, trained and monitored other members of the warehouse team and made sure we were all working to meet the required targets. I also packed goods for shipment, processed deliveries, invoices and delivery notes ensuring accurate record keeping. This role required a high level of attention to detail due to the nature of the products I was working with, and the environment in which I was based.

The Rivers Hospital, Purchasing & Supplies Assistant – June 1992 / Dec 2002

My main duties in this role was to order materials, supplies and equipment for use within the hospital. I maintained stock levels and carried out stock rotation as required. I completed stock taking across the departments using checklists and then transferred to the computer database. I would contact suppliers when there were problems or faults with the deliveries and make them aware of damaged stock, non-receipts and out of date items. I worked alongside the other members of the team and share knowledge and skills which allowed all of us to develop. I adhered to the strict company standards at all times, and took pride in a job well done.

Fitzwilliam Hospital, Theatre/Supplies Porter – 1991 / 1992

London Welbeck Hospital, Receptionist – 1989 / 1990

Hospital of St Johns & St Elisabeth, Deputy Head Porter – 1986 / 1989

Shenley Hospital, Hospital Porter – 1985 / 1986

I undertook a number of different roles during my time in different hospitals across London and Peterborough. I issued supplies to hospital departments, placed and checked orders with suppliers and escorted patients to and from theatre. I also booked in patients and provided advice and guidance to patients and visitors when required. would also organise rotas and work within the team to ensure all tasks were completed to a high standard and within the required timeframes.

Education & Training

Walton Secondary School

I completed my education at Walton Secondary School.

Other Qualifications

- City & Guilds ICT - Word Processing & Spreadsheet

Hobbies and Interests

In my spare time, I enjoy reading about World War 2 history. I also like to cycle and carry out other exercise. I enjoy spending time with my family and listening to music or reading.

References available on request