

Anna Clarkson

Contact

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Personal Profile

I am a friendly, outgoing individual with a positive outlook on life. I am punctual, reliable and I always give a hundred percent in all tasks undertaken. I have excellent customer service skills and I enjoy learning new things. I work well as part of a team although I also have the ability to lone work using my own initiative.

Key Skills

- Punctual
- Reliable
- Team Player
- Customer Service Skills

Please click to view my Digital Video CV: <https://vimeo.com/192618558/4c07dd8f40>

Employment History

Dementia Centre Cafe, Catering Assistant - 2016 / Present

I am currently working at the Dementia Centre cafeteria as a catering assistant. My duties are to deliver excellent customer service while serving customers with refreshments and light snacks, which I prepare. I am also responsible for keeping all the work surfaces clean and sanitised in accordance with health and safety guidelines.

Beales Cafeteria, Volunteer - 2016

While volunteering at Beales department store, I was based in the cafeteria. My duties here involved clearing the tables after they had been used. I would then load the dishwasher with all the dirty cutlery ready for washing. I was also responsible for filling up the cutlery trays with clean cutlery and putting out sauces and serviettes for our customers. I always had a smile on my face and delivered excellent customer service.

Education

Kings Lynn College

While at college in Kings Lynn I obtained certificates in the following;

- Cooking
- Personal Care
- Health and Safety
- Food Hygiene

Marshfields Secondary School

I completed my secondary education at Marshfields School and obtained certificates in the following:

- Maths
- English
- Science

Interests and Hobbies

In my spare time I like to spend time with my family and socialise with my friends. I also like catching up with all my favourite TV shows.

References available on request